

ORAL PRESENTATION VIP JUDGE



**NCF-ENVIROTHON
ALBERTA 2025**

VOLUNTEER ROLE DESCRIPTION

POSITION: ORAL PRESENTATION VIP JUDGE (TOP 3 TEAMS)

Date: Friday July 25

Location: Mount Royal University

Timeline:

11:00 am to 1:00 pm - Training and Luncheon
ED2111 (Agnes Room) TCPA Building

1:15 pm to 4:40 pm - Judging
Bella Concert Hall, TCPA Building

Detailed Timeline:

1:15 pm - Bella Hall Opens
(with 2nd row of seating reserved for Judges)

1:45 pm to 2:25 pm - Announcement of Top 3
Teams & Keynote Speaker

2:30 pm to 2:50 pm - 1st Team Presentation
followed by 10-minute Q/A from Judges

3:00 pm to 3:10 pm - Judges Deliberate:
3:15 pm to 3:35 pm - 2nd Team Presentation
followed by 10-minute Q/A from Judges

3:45 pm to 3:55 pm - Judges Deliberate

4:00 pm to 4:20 pm - 3rd Team Presentation
followed by 10-minute Q/A from Judges

4:30 pm to 4:40 pm - Judges Deliberate

Time Commitment: 6-hour commitment,
including training and lunch.

Goal of the Position:

Judges evaluate each team's oral presentation using the provided rubric. Criteria include the quality of the presentation, the team's understanding, and application of data relevant to the issues of the resource topic, the overall team participation in the presentation, and effectively presenting in the allotted time.

Presentation Timing:

- * Judging commences after the keynote speaker.
- * **5-minute Set-up:** Timekeeper helps each team set up their presentation. The Competition Advisory Team (CAT) Host asks teams to begin their presentation.
- * **20-minute Presentation:** Team members have 20 minutes to make their presentation. Timekeepers keep time and provide the team 5-minute, 2-minute and 1-minute warnings.
- * **10-minute Q&A:** 10 minutes for questions from the judges. Timekeeper keeps time.
- * **10-minute Scoring:** After each team leaves the stage, there are 10 minutes for judges to finish scoring and deliberate.
- * **5-minute Break:** Break between presentations for next team to set-up.

Judge Duties:

- * Have a clear understanding of what's expected for judging each team.
- * Review and become familiar with the scenario once it is provided.
- * Give each team your full attention; Turn off cell phones during presentations and question period.
- * Be encouraging and respectful.
- * Trust your own best judgment.
- * Share the role of asking questions during the question period (Ideally, every judge asks a question of every team). Introduce





yourself to the team before asking your first question.

- * If a team offers to shake your hand, accept it with respect but do not consider this as part of their presentation. Teams are not to be rewarded or penalized for shaking hands.
- * Relay any concerns to a Competition Advisory Team (CAT) member.

Note:

- * Judges keep all three scoresheets until the end of all the presentations.
- * Adjustments are acceptable.
- * Be sure the team number and your initials are on all your judging sheets.
- * CHECK AND RECHECK that the scoresheet is complete including record of the presentation length before submitting your judging sheets. You DO NOT have to calculate totals and subtotals. This can be done by the scoring team.
- * After all three presentations scoresheets are collected and brought to the scoring room for the results to be tabulated.

Training & Supervision:

- * One hour of training will be provided on judging day.
- * You will have a contact from the 2025 NCF-Envirothon Alberta Host Committee who will answer any questions or concerns regarding your position prior to and during the event.

Requirements for the Role:

- * Attend the Judges training session
- * Provide a brief bio and photograph for use in the introductions before judging commences.
- * Strong communication, listening and comprehension skills.
- * Be attentive and respectful during presentations and interactions with students.
- * Be a role model for the students and act in a responsible and respectful manner.
- * Avoid bias: Recuse yourself from scoring for a presentation if you have prior connections or a relationship with a team. Do this prior to the start of presentations.

Risk Assessment: Low

- * Minimal physical effort required.
- * Extended periods of sitting and attention required (approx. 40 mins at a time)

Contact:

2025 NCF-Envirothon Alberta Host Committee:

Email: ncfenvirothon2025@gmail.com
WhatsApp: Please join the Volunteer WhatsApp Group for timely updates.

