

# TRAINING DAY PRESENTER



**NCF-ENVIROTHON  
ALBERTA 2025**

## VOLUNTEER ROLE DESCRIPTION

### POSITION: TRAINING DAY PRESENTER

**Date:** Monday, July 21

**Location:** Site A (Location to be revealed on the day of the event)

#### Time Commitment:

Full-day commitment at the training site.

#### Timeline:

**7:00am** – CAT bus and carpools depart MRU

**By 8:00am** – Presenters arrive at Site A and check-in at Command Center.

**8:00am to 9:00am** – Presenters and Station Lead setup/prepare stations. (Station tents, tables & chairs will already be set up by the crew.)

**9:15am** – Students arrive. Team captains pick up supplies (notebooks, pencils, clipboards). Rest of team heads to Current Issue station.

**9:25am** – Training Day Orientation

**9:30am to 11:00am** – First Station: Current Issue

**11:00am to 11:50am** – Lunch

**11:50am** – Students split into groups with Team Guides and head to their assigned station

**12:00pm to 1:30pm** – Second Training Station

**1:30pm** – Station Lead directs group to their next station

**1:45pm to 3:15pm** – Third Training Station

**3:15pm to 3:45pm** – Students hand in notebooks/supplies, board buses and depart.

**3:15-4:00pm** – Presenters and Station Hosts take down station

**4:00pm** – CAT bus departs

#### Goal of the Position:

Presenters deliver topic-specific training to student teams under the direction of the Station Lead. The training content aligns with the 2025 NCF-Envirothon Alberta topics training plans for: Aquatic Ecology, Forestry, Soils and Land Use, Wildlife, and the Current Issue, "Roots and Resiliency: Fostering Forest Stewardship in a Canopy of Change."

#### Presenter Responsibilities:

- \* Represent NCF-Envirothon professionally and demonstrate familiarity with the competition.
- \* Work under the direction of the Station Lead.
- \* Ensure training stations are set up prior to student arrival.
- \* Present clearly and consistently to each group, delivering the same information in a similar way each time.
- \* Refrain from answering questions during presentations or adding content in response to comment from students. Reserve responses for the designated Q&A period.
- \* Coordinate timing with the CAT (Competition Advisory Team) member at your station.
- \* Help clean and tidy the station at the end of the day.





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### **Presentation Timeline:**

- \* Each training rotation is 90 minutes long. Substation timing varies by station. Presenters must coordinate with their CAT member to maintain substation timing.
- \* A Q&A session of 10–15 minutes will follow the main presentation. All questions must be reserved for that period.

### **Position Boundaries:**

- \* Be respectful and responsible at all times.
- \* Never be alone with a student.
- \* Avoid favoritism and maintain fairness across all teams. Do not provide topic advice or assistance to individual students.
- \* Engage students only during their rotation at your station.
- \* Keep your phone on silent mode.

### **Requirements for the Role:**

- \* Dress for the weather: closed-toe shoes, long pants, jacket, hat, sunscreen, etc.
- \* Be prepared to be outdoors all day.
- \* Bring a water bottle. Lunch will be provided.

### **Risk Assessment: Medium**

- \* Outdoor role with variable weather conditions.
- \* Stay alert and responsive to safety issues or emergency situations.
- \* Collaborate with other volunteers to ensure a safe and engaging learning environment.

### **Contact:**

**2025 NCF-Envirothon Alberta Host Committee**

**Email:** [ncfenvironthon2025@gmail.com](mailto:ncfenvironthon2025@gmail.com)

**WhatsApp:** Please join the Volunteer WhatsApp Group for timely updates.

