

# TEST MARKER



**NCF-ENVIROTHON  
ALBERTA 2025**

## VOLUNTEER ROLE DESCRIPTION

### POSITION: TEST MARKER

**Date:** Tuesday July 22

**Location:** Site B (Location to be revealed day of event)

**Time Commitment:** Full day commitment at the testing site, that may extend to marking in the evening at MRU.

#### Timeline:

8:15am – Buses depart MRU

9:00am – Students arrive

9:05am – Testing Day Orientation

9:15am to 3:05pm – Testing stations

10:10am – Commence grading after first station rotation

11:00am to 11:50am – Lunch

12:00pm to 3:15pm – Continue grading as tests are completed

3:30pm – Buses departs for MRU

#### Goal of the Position:

Station Markers are responsible for accurately grading tests using official answer keys and ensuring all scoring is completed with integrity. Grading occurs in a designated area, separate from testing stations.

#### Position Responsibilities:

- \* Represent NCF-Envirothon and have knowledge of how the NCF-Envirothon competition works.
- \* Mark tests in accordance with the guidelines provided by the Competition Advisory Team (CAT) and NCF-Envirothon.
- \* Marking will take place in a separate designated Grading Station, away from the testing station.
- \* Under the direction of the Lead Test Marker, assist with set up of the grading station.
- \* Mark tests clearly, accurately, and without alteration.
- \* All answer keys should be in metric and imperial/standard, where applicable.
- \* Under no circumstance should any test be altered or tampered with.
- \* Take responsibility for the tests that runners bring to the Grading Station.





- \* Gather up and return all tests in the bins provided to return all tests back to MRU securely.
- \* Double-check calculations with another Marker before handing the tests off to the Scoring Room.
- \* Confirm with the Grading Station Lead that all tests have been handed in before departing the field site or extended grading rooms.
- \* Assist with cleanup of the Grading Station.

### **Requirements**

- \* Wear weather-appropriate clothing: closed-toe shoes, long pants, jacket, hat, sunscreen, bug spray.
- \* Be prepared for long periods of seated work at the grading station.
- \* Lunch is provided; bring a refillable water bottle.

### **Risk Level: Medium**

- \* Weather variability and outdoor exposure.
- \* Need to remain alert for issues or emergencies.

### **Contact**

**2025 NCF-Envirothon Alberta Host Committee**

**Email:** [ncfenirothon2025@gmail.com](mailto:ncfenirothon2025@gmail.com)

**WhatsApp:** Please join the Volunteer WhatsApp Group for timely updates.

